



CITY OF LONG BEACH **Pacific Gateway**


DEPARTMENT OF COMMUNITY DEVELOPMENT WORKFORCE INVESTMENT NETWORK

WORKFORCE DEVELOPMENT BUREAU

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Date: October 08, 2007

To: Pacific Gateway Workforce Investment Network Staff
One-Stop Career Center Partners
WIA Subcontractors

From: Bryan S. Rogers 
WIB Executive Director

Subject: **INFORMATION BULLETIN: IB08-09**
VOLUNTEER OPPORTUNITY PREPARATION

EFFECTIVE DATE

This Bulletin is effective upon date of issue.

PURPOSE

This Bulletin announces the volunteer opportunity preparation provided by the Pacific Gateway Workforce Investment Network through the Youth Opportunity Center.

Designed to help individuals seek, apply for, and obtain a volunteer position, this 1.5-hour crash course will provide information on how to find volunteer opportunities, filling out an application, and interviewing techniques. Individuals will also learn the benefits of volunteering and other helpful tips and advices.

In preparation for the 4th Annual Volunteer Village, individuals who complete the training may receive **1.5 hours of Service Learning Credit** that will go towards LBUSD High School Graduation.

Courses will take place on **Tuesday, October 9th** from **3:30 to 5:00 p.m.** at the Youth Opportunity Center located at 3447 Atlantic Ave., Long Beach, CA 90807.

ADDITIONAL INFORMATION

For registration and additional information, please contact the Youth Opportunity Center at (562) 570-4700.